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24 February 1960

ATTE

Inspector General

25X1A9a

Registrar/TR

Completion of Selected OFF Internal Courses

- 1. As requested in your recent discussion with me, data are attached showing for each of calendar years 1958 and 1959: Numbers of Agency personnel who completed OTR Management courses (Grade GS-13 and above). Sumbers of Agency personnel who completed internal courses conducted by the School of International Communica.
- 2. Breakdown by Offices is indicated in each case, on the attachments.
- 3. For the various Hanagement courses, 1958 and 1959 totals suggest a shift in emphasis as follows:

	Total	From DD/I	Prom DD/F	Pron DD/S
1958	1113	5 5	33	25
1959	103	38	9	56

- 4. For SIC courses, there was no unusual variation in the 1958 and 1959 totals, nor internal breakdown, for the Anti-Communist Operations course, the CPOMO or the Basic Country Survey U.S.S.R. However, the IOC, Phase II totals reflect several less offerings in 1959.
- 5. The information you requested on external training is still being collated.

FOR THE DIRECTOR OF TRAINING:

25X1A9a

Attachments: as stated above

IO. NO. FLD NO. DOC. NO. 4 NO CHANGE IN CLASS/XDEC CLASS, CHANGED TO: TS & C RET. IUST. ZZ NEXT REV DATE 10 REV DATE ORG COMP/L OF ORG CLASS S REV CLASS S REV COORD. AUTH: HR 70-3